



APPLICATION FOR EMPLOYMENT

RMC Food & Beverage Services, LLC/dba Pacific Bay Coffee Co. is an equal opportunity employer and is in compliance with all applicable federal, state and local laws prohibiting discrimination in employment.

PERSONAL INFORMATION

Name: Last First Middle Social Security No. DOB (M/D/Y)

If under 18, please state your age: _____ (RMC Food & Beverage Services, LLC complies with all federal and state labor laws)
 Are you legally eligible for employment in the U.S. Yes No Proof of U.S. citizenship or immigration status will be required. (I-9)
 Have you ever been convicted of a felony? No Yes If yes, list conviction(s) that are a matter of public record. _____

Present Address

Street _____ City _____ State _____ Zip _____

Permanent Address

Street _____ City _____ State _____ Zip _____
 Telephone : Daytime: _____ Evening: _____ Email: _____
 Best time to call: _____

EMPLOYMENT DESIRED (Please note that that availability of hours may vary for retail hourly positions.)

Position: _____ Wage/Salary Desired: _____ Date Available to Start: _____

Days/hours **not available** to work: Sun Mon Tue Wed Thurs Fri Sat

(Please indicate above)
 Can you work overtime?

| EDUCATION | NAME OF SCHOOL | ADDRESS | YEARS COMPLETED | MAJOR/DEGREE OR COURSE OF STUDY |
|-----------------------|----------------|---------|-----------------|---------------------------------|
| High School | | | | |
| | | | | |
| College | | | | |
| | | | | |
| Business/Trade School | | | | |
| | | | | |
| Professional School | | | | |
| | | | | |

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to provide information that describes your full qualifications for the specific position you are applying.

Please explain why you would like to work in the specialty coffee and beverage business.

Please explain why you would like to work for Pacific Bay Coffee Co.

Please describe your customer service experience and skills.

Please describe other applicable skills.

WORK EXPERIENCE List your employers for the past five years, starting with the most recent. Please include all volunteer experiences that relate to the position you are applying.

| | | | |
|---|-------------------------|------------------|---------------|
| Name of Employer & Address City, State, Zip and Phone Number | Name of last supervisor | Employment dates | Pay or Salary |
| | May we contact? | From To | Start Final |
| Reason for leaving (Please be specific) | | | |
| List jobs held, duties, skills used, positions. | | | |

| | | | |
|---|-------------------------|------------------|---------------|
| Name of Employer & Address City, State, Zip and Phone Number | Name of last supervisor | Employment dates | Pay or Salary |
| | May we contact? | From To | Start Final |
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| | | | |
|---|-------------------------|------------------|---------------|
| Name of Employer & Address City, State, Zip and Phone Number | Name of last supervisor | Employment dates | Pay or Salary |
| | May we contact? | From To | Start Final |
| Reason for leaving (Please be specific) | | | |
| List jobs held, duties, skills used, positions. | | | |

| REFERENCES | | |
|------------|------------------------|--|
| Name | Address & Phone Number | Years Acquainted/Relationship to Applicant |
| | | |
| | | |
| | | |

I authorize a thorough investigation of all statements contained on this application. I understand that any misrepresentation or omission of facts requested on this application is a cause for dismissal at any time without any prior notice. I hereby give RMC Food & Beverage Services, LLC permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release RMC Food & Beverage Services, LLC from any liability as a result of such contact.

I understand that, if I become an employee of RMC Food & Beverages Services, LLC, I may be required to sign a confidentiality agreement. I understand and agree that the acceptance of this application or subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statement, and the like as they may exist from time to time, or other RMC Food & Beverage Services, LLC practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee, or otherwise change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by a Managing Member of the company. Both the undersigned and RMC Food & Beverage Services, LLC may end the employment relationship at any time, without specified notice or reason. If employed, I understand that RMC Food & Beverage Services, LLC may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I understand that completing this application does not indicate there is a position open and does not obligate RMC Food & Beverage Services, LLC to hire me.

Signature of Applicant _____

Date _____